

ROWLEY SPRING & STAMPING CORPORATION  
210 REDSTONE HILL RD., BRISTOL, CT 06010  
APPLICATION FOR EMPLOYMENT

DATE: \_\_\_\_\_

Name: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_ City/Zip: \_\_\_\_\_  
Phone Number (Home): \_\_\_\_\_ (Work) \_\_\_\_\_  
You must be 18 years or older to work in an industrial environment.  
Referred By: \_\_\_\_\_  
Names of relatives, other than spouse working here: \_\_\_\_\_  
If employed, can you provide proof of U.S. citizenship or a valid work permit? \_\_\_\_\_

**Employment Desired: (circle answers where appropriate)**

Position: \_\_\_\_\_  
Type of work: Full Time Part Time  
Are you willing to work any shift or work schedule? \_\_\_\_\_  
Date you can start? \_\_\_\_\_ Salary Desired? \_\_\_\_\_  
Are you employed now? Yes No If so, may we inquire of your present employer? Yes No  
Ever applied to this company before? Yes No  
Where? \_\_\_\_\_ When? \_\_\_\_\_

**Personal History: (circle answers where appropriate)**

Have you ever worked for this company under a different name? Yes No  
If so, what name? \_\_\_\_\_  
Have you ever been discharged from any job? Yes No  
If so, why? \_\_\_\_\_  
Have you ever been convicted of a felony under your present name or any other name? Yes No  
Offense? \_\_\_\_\_  
(A conviction will not necessarily bar employment)  
Date convicted: \_\_\_\_\_ Penalty: \_\_\_\_\_  
Explain: \_\_\_\_\_

**Employee History: Start at most recent job and work back. Account for all periods between employment.**

- |  |  |
|--|--|
| <p>1. Employer: _____<br/>Address: _____<br/>Main Duties: _____<br/>From: _____ To: _____<br/>Starting Pay: _____ Leaving Pay: _____<br/>Supervisor: _____<br/>Reason for Leaving: _____<br/>If still employed, must you give advanced notice? _____</p> | <p>2. Employer: _____<br/>Address: _____<br/>Main Duties: _____<br/>From: _____ To: _____<br/>Starting Pay: _____ Leaving Pay: _____<br/>Supervisor: _____<br/>Reason for Leaving: _____<br/>If still employed, must you give advanced notice? _____</p> |
| <p>3. Employer: _____<br/>Address: _____<br/>Main Duties: _____<br/>From: _____ To: _____<br/>Starting Pay: _____ Leaving Pay: _____<br/>Supervisor: _____<br/>Reason for Leaving: _____<br/>If still employed, must you give advanced notice? _____</p> | <p>4. Employer: _____<br/>Address: _____<br/>Main Duties: _____<br/>From: _____ To: _____<br/>Starting Pay: _____ Leaving Pay: _____<br/>Supervisor: _____<br/>Reason for Leaving: _____<br/>If still employed, must you give advanced notice? _____</p> |

**Education:**

School	Name and Location	Course of Study	No. Years Completed	Did you Graduate?	Degree or Diploma
Graduate				<input type="checkbox"/> YES <input type="checkbox"/> No	
College				<input type="checkbox"/> YES <input type="checkbox"/> No	
Business/Trade/ Technical				<input type="checkbox"/> YES <input type="checkbox"/> No	
High School				<input type="checkbox"/> YES <input type="checkbox"/> No	

**Special Skills:**

If you are an experienced operator of office machines or equipment, please list them: \_\_\_\_\_

If you are an experienced operator of plant machines or equipment, please list them: \_\_\_\_\_

Do you have any other skills you wish to mention? \_\_\_\_\_

**References:**

List below the names of three persons not related to you, whom you have known at least one year.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**In compliance with federal and state equal employment opportunity laws, the employer will not unlawfully discriminate against qualified applicants on the bases of race, color, religion, sex, national origin, age, marital status or disability.**

### PLEASE READ CAREFULLY BEFORE SIGNING

I certify "under the penalty of perjury", that that the information contained in this application is truthful and correct. I understand that falsification, misleading information, or material omission of this information, whenever discovered, can result in rejection of this application or dismissal if I am hired.

I authorize the references, former employers, listed in this Application of Employment, treating or examining physicians, and school officials to give you any and all information pertaining to me either in their possession or under their control and release all parties from liability for any and all damages, claims or causes of action that may result from furnishing same to you. I hereby waive written notice that employment information is being supplied by any person or entity.

I acknowledge that no promise or commitment of employment has been made to me. But if I am hired, in consideration I agree to conform to the rules and regulations of Rowley Spring & Stamping Corporation.

I also agree that my employment and compensation can be terminated, with or without cause, with or without notice, at any time, at the option of either the company or myself. I understand that no supervisor or representative of Rowley Spring & Stamping Corporation other than the E.V.P. of the company, "in writing", has any authority to enter into any agreement for employment for any specified or indefinite period of time, or to take any agreement contrary to the foregoing.

I am not a current user of illegal drugs and I understand that all offers of employment are conditioned on my passing a test for illegal drugs, which include a urine sample.

This application shall be considered active for a period of time not to exceed 60 days.



**NOTICE TO APPLICANTS  
AND EMPLOYEES**

Screening tests for illegal drug use may be required before hiring and during your employment here.

**Applicant Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_